PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School
Meeting of the Board of Trustees
Tuesday, 13 October 2026, 6:00pm
53 Carlton E Sockwell Way, Newton, NH 03858

Notice posted by Friday, 9 October on the door at 53 Carlton E Sockwell Way, Newton, NH and at https://seacoastclassical.org

Trustees in Attendance: Robert Chase, Cindy Lyons, James Rae, Kate Riddell, Terence Waldron
Trustees Not in Attendance: Linda Allard, Katelyn Marchessault, Simcha Weller
Appearing Before the Board: Walter Reynolds, Executive Director and Principal; Kayla Moore, Operations Manager; Krystal LeBrun, Parent Council President; Callie Chase, Audit Manager; and Kelli D'Amore, Managing Director from Nathan Wechsler Accountants and Business Advisors

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:03pm.
2. Pledge of Allegiance & Mission Reading - Attendees stood and recited the Pledge of Allegiance; WR recited the SCA Mission.
3. Public Comment - none
4. General Correspondence - SCA received and responded to a 91-A request.
5. Minutes
    a. Public Meeting of 8 September 2026 - Motion to approve minutes as written by TW, seconded by CL. Approved 5-0.
    b. Non-Public Session of 11 August 2026 - Motion to approve NP minutes as written by TW, seconded by CL. Approved 5-0.

6. Principal's Report
    a. MISSION & SCHOOL CULTURE:
        i. Events in the Past Month:
            1. 9/8 - EA's Underway: Lego, Chess, Stem, Beginner Strings
            2. 9/12 Sat - Newton Olde Home Day
            3. 9/12 Sat - Acta Non Verba Foundation Lunch
            4. 9/14 Mon - First SCA XC Practice
            5. 9/17 Thu - Constitution Day Celebration
            6. 9/23 Wed - First SCA XC Meet
            7. 9/25 Fri - House Induction / Opening Day
            8. 10/1 Thu - PC Fun Run (and Pizza Party)

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9. 10/2 Fri - WR had a productive meeting with Naples Classical Academy ED/HoS discussing the importance of school culture, upholding uniform standards, culture building via activities like the House System, and care for faculty among other topics.
10. 10/6 Tue - Teacher Recruiting at Gordon College
11. 10/9 Fri – 4th and 5th Grade Field Trip to Applecrest Farms

ii. Noteworthy Culture Builders:
1. Uniform Standards / Teacher-Led Classrooms upheld
2. The Scroll - thank you Gianna Galluzo
3. House System - up and running

b. CURRICULUM AND ACADEMIC PROGRAMMING
i. Assessments
1. 9/28-10/8 - Classic Learning Test (CLT) fall administration complete.
2. 10/5 - Ongoing - K-6 Reading Assessments. Grades K-3 nearly complete, 4th-6th grade ongoing.

ii. Field Trip Completed:
1. 10/9 4th and 5th to Applecrest Farms

iii. Field Trips Upcoming:
1. WR shared plans for other grades

iv. Scholar Achievements:
1. Work of Excellence Board now has many pieces of exemplary scholar work displayed

c. ADMISSIONS / ENROLLMENT
i. Current-Year Enrollment:
1. Current Enrollment: 224
2. Withdrawals and reasons:1 (return to district school)

ii. Admissions Activity:
1. Schoolhouse Tours / Admissions Days conducted:
a. 10/2 - 1 Family (Pre-K)
b. 10/8 - 1 Family (Multiple)
c. Visit Day - 1 Scholar (8th, considering High School)
2. Upcoming Admissions Events: To be published on website

iii. Planned Admissions Process and Flow:
1. Tour / Initial Visit
2. Scholar Experience Day / Scholar Assessment (grades 2 and up)
3. School Administration Interview / Placement
4. Application for Enrollment
5. Admission

d. STUDENT LIFE AND DISCIPLINE
i. Student Culture & Discipline:
1. Discipline trends: Steady.
2. Areas of concern: None.
3. Positive culture indicators:
a. Well ordered, teacher-led classrooms.
b. Instruction aligned with Trivium and Classical Pedagogical approaches.
c. House System launched - Stark (Loon), Bartlett (Moose), Hall (Red Fox), Hale (Black Bear)

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4. Interventions and actions implemented: Continued commitment to those principles and objectives discussed in *The Playbook: For the Preservation of High-Expectations Education in Public Institutions (2026, EducatedandFree)*, including a commitment to avoid the common pitfalls elucidated in that manual.

e. FACULTY AND STAFF
   i. Faculty & Staff Professional Development:
      1. Weekly Staff PD ongoing
      2. Vector Solutions On-Line Training Modules in use
      3. Hillsdale K-12 On-Line Training Offerings readily available and on staff calendar
      4. On-site Singapore Math training by outside expert, 10/6-10/8
      5. On-site Literacy Essentials training by outside expert, 10/20-10/22
      6. Teacher Evaluation Program: Recommend Board Approval
   ii. Staffing Updates:
      1. ESL position: Mr. Woodsworth hired.
      2. Ms. Castellano serving as Athletic Director / Head MS XC Coach
      3. Mr. Girata and Ms. Ernst supporting as Assistant Coaches

f. HIRING PIPELINE / ACTIVITIES:
   i. Open positions: Teacher Assistant / Substitute Teachers
   ii. Candidate status and recruitment progress
      1. Two leads from Gordon College recruiting event.
   iii. Upcoming Teacher Recruiting Events
      1. Thomas More College, 11/4 - Confirmed
      2. Hillsdale College, Feb 17-19 - Application submitted

g. ADVANCEMENT / DEVELOPMENT
   i. Fundraising;
      1. The Strong Foundations Campaign (matching $20K for Acta Non Verba) started with first publication in the 9 Oct 26 Scroll.
      2. Parent Engagement:
         a. Recommend/Planning: Parents Classrooms Events (K-2, 3-5, 6-8, 9/10)
         b. Recommend launching “We Learn Together Events” for interested K families
   ii. Marketing and Outreach Efforts:
      1. Newton Old Home Days
      2. Constitution Day with Newton FD
      3. Recommend an increase in our efforts here, to include:
         a. Need an improved school profile sheet
         b. Need updated curriculum overview sheet
         c. Recommend a yard sign campaign update for spring
         d. Need for future dedicated Advancement/Marketing team.

h. DISCUSSION OF TEACHER EVALUATION PROGRAM
   i. KM (not present) submitted 2 comments in advance regarding 1) documentation and 2) clarifying the difference between the “Not Demonstrated” (ND) and “Not Applicable” (NA) categories. WR will follow up on these with KM.
   ii. CL sent Hillsdale reference document to WR discussing teacher evaluation. CL asked if those doing the observations will be experienced / trained observers. CL commented that there should be separate observations with trained admin to

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observe the multiple important components of Singapore Math (SM) and Literacy Essentials (LE) in particular. Observation should include evaluation of effective teacher-led instruction. Additionally discussed was the need for compilation of "punctuated practice sheets" for each teacher; the need for uniformity in grading and use of Alma; and the need for fidelity to teacher-led instruction. WR noted that both evaluators and teachers being evaluated will review the "What to Look For in a [subject] Lesson" documents available on the Hillsdale K-12 Library website.

iii. JR made a motion to approve the Teacher Evaluation Program with the above noted modifications. TW seconded. Approved 5-0.

7. Finance
    a. Treasurer's Report -TW reporting:
        i. TW reviewed the bank balances and significant activities.
        ii. A gift of stock has been made to SCA which requires a brokerage account to be opened for SCA CPS. KR made a motion to open a brokerage account for Seacoast Classical Academy Chartered Public School at Charles Schwab with Walt Reynolds, Terry Waldron, and Kayla Moore as signatories. JR seconded. Approved 5-0.
    b. FY26 Audit Report:
        i. Callie Chase, Audit Manager, and Kelli D'Amore, Managing Director, from Nathan Wechsler Accountants and Business Advisors arrived at the meeting at 6:30 pm to present the results of the FY26 Audit Report.
        ii. SCA was described as "now full fledged and thriving" and the audit process was very smooth.
        iii. The cost per pupil at SCA exceeds the amount given in NH State Adequacy Aid which is common for all charter schools. For FY26, the per pupil cost was slightly less than prior year due to increased enrollment.
        iv. Unlike the NH DOE, NW Accountants calculate the per pupil cost by dividing all expenses by the number of students. This explains the difference between the NW Accountants' figures and the NH DOE figures.
        v. KD noted that the NH Charitable Trust Division offers board training on the roles & responsibilities of the board. She will forward information to the Board.
        vi. KD noted that the SCA Form 990 is due 11/15/26. NW Accountants will file for an extension to due NW Accountants internal ERP changes.
        vii. JR made a motion to approve the audit as delivered. Second by TW. Approved, 5-0
        viii. CC and KD left the meeting at 6:51 pm.
        ix. The Board discussed the draft Management Responses to the auditor's management letter comments regarding two minor areas of improvement.
        x. A motion to approve the Management Responses was made by JR. Second by TW. Approved, 5-0.

8. Committee Reports
    a. Parent Council - by KL, SCA Parent Council President

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i. The Fun Run was hugely successful raising $7700 and had great volunteer turnout
ii. Upcoming events include the Harvest Festival in October, Can Drive in November, Winter Concert in December.
iii. 5 new dedicated volunteers have been added to the pool of regular, dedicated SCA parent volunteers
iv. The next Parent Council meeting is scheduled for next Tuesday, October 20th at 7:00 p.m. in the Multipurpose Room.

b. Curriculum Committee - CL, Curriculum Committee Chair reporting:
i. A meeting was held 24 Sept 2026 with agenda for the year outlined
ii. Reading assessments are underway and will be done by the end of Oct
iii. The Literacy Essentials Data Tracking Tool has been given to teachers and is being implemented
iv. Professional Development with outside experts for Singapore Math and Literacy Essentials in October to supplement the August training.
v. Two faculty members are participating in a year long Literacy Essentials program which “trains the trainers”. These faculty members have the opportunity to become future mentors and trainers for the Literacy Essentials program.
vi. The next CC meeting is scheduled for 28 October 2026 at 9:30 am.

c. Fundraising Committee - No updates.

d. HR Committee - KM, HR Committee Chair (not present) sent advance reporting:
i. The HR committee will take on the research and development of policies on explored benefits packages, personnel data governance, and work force retention

e. Facilities Committee - TW, Chair Facilities Committee reported:
i. Quote from Voluminous Properties, LLC to spruce up playground and add wood chips: $6,280
ii. The next meeting to be scheduled; likely in the next two weeks.

9. Executive Director’s Report
a. Information previously covered in the Principal’s report.

10. New Business - None.

11. Future Agenda - None.

12. Public Comment - None.

13. Next Scheduled Meeting: Tuesday, November 10 @ 6:00 pm.

14. The Board took a brief recess at 7:09 pm.

15. Non-Public Session: RC moved to enter Non-Public Session pursuant to NH RSA 91-A:3II(d) “Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are

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adverse to those of the general community." KR seconded. Roll call vote: TW/Yes, JR/Yes, KR/Yes, RC/Yes, CL/Yes. 5-0, approved.

a. The Board entered Non-Public Session at 7:15 pm.
b. The Board returned to Public Session at 8:00 pm.
c. The Board discussed possible acquisition and/or lease of various real estate to accommodate increased enrollment. KR moved to seal the minutes of this Non-Public Session because it is determined that divulgence of this information would likely benefit a party or parties whose interests are adverse to those of the general community. JR seconded. Roll call vote: TW/Yes, JR/Yes, KR/Yes, RC/Yes, CL/Yes. 5-0, approved.

16. Adjournment - KR moved to adjourn. JR seconded. 5-0, approved. The meeting adjourned at 8:01 pm.

Kate Riddell
Member Taking Minutes

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