PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School
Meeting of the Board of Trustees
Tuesday, 11 August 2026, 6:00PM
Seacoast Classical Academy, 53 Carlton E Sockwell Way, Newton NH

Notice posted by 10 August 2026 on the door at 53 Carlton E Sockwell Way, Newton, NH and at https://seacoastclassical.org

Trustees in Attendance: Linda Allard, Robert Chase, Cindy Lyons, James Rae, Kate Riddell, Terence Waldron
Trustees not in Attendance: Katelyn Marchessault, Simcha Weller
Members Appearing Before the Board: Walter Reynolds/Assistant Head of School/Principal, Krystal LeBrun/SCA Parent Council President

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:06pm.
2. Pledge of Allegiance & Mission Reading - RC led those in attendance in the Pledge of Allegiance. RC opened the discussion of the revised, condensed and repeatable mission statement. The Board discussed, and WR provided additional perspective. CL moved to approve the updated mission statement: “To partner with families in strengthening scholars morally, intellectually, and physically through an American Classical Education, preparing them for a life of civic responsibility and happiness”. JR seconded. Approved 6-0.
3. Public Comment - RC welcomed Mrs. Moore to the meeting. No other public comment.
4. General Correspondence - None.
5. Minutes
    a. Public Meeting of 14 July 2026 - TW moved to accept the minutes of 14 July 2026 as edited. KR seconded. 6-0, approved.
    b. Non-Public Session of 14 July 2026 - JR moved to accept the Non-Public minutes of 15 July 2026 as written. CL seconded. 6-0, approved.
6. Head of School’s / Principal’s Report
   WR opened the meeting by reflecting there was once a group that had four Generals in one year - the Union Army. Despite their challenges, they fought for a mission they believed was worthy. He emphasized that we (SCA) has a great mission, great people, and that we will be successful.

WR expressed gratitude to Mrs. Moore, Cindy and Bill Lyons, and Linda and David Allard for their significant work in helping to prepare the schoolhouse facility and curriculum materials for opening over the past weekend. A Popsicles and Playground event was held earlier in July, providing an opportunity for families to connect. WR thanked Mrs. Moore for her coordination and planning, as well as Mrs. LeBrun for hosting the lemonade stand. An Information Session will be held this Thursday. The SCA Summer Seminar for faculty and staff professional development begins on Monday, August 17th and runs through Friday, August 28th. The "Meet Your Teacher" event will be held on Thursday, August 27th and the 'Back to School Barbecue' on Sunday, September 13th. WR shared that a virtue will be highlighted each month. During the Summer Seminar, faculty and staff will participate in a session focused on field trip planning, with field trips designed to parallel what scholars are reading and learning in the classroom. Enrollment is currently at 229 scholars. The Board discussed the Teacher Evaluation Program. WR shared that he and Nicole Carleton will have regularly scheduled time blocks to be present in classrooms during instruction. For the next Board meeting, WR will present a Teacher Evaluation Rubric and Process for the Board's approval. WR reviewed the staffing plan and noted his observation that SCA is a "faculty of friends." Open positions for staff include Teaching Assistant and ESOL (English for Speakers of Other Languages) Teacher. The 9/10th cohort curriculum was reviewed stating that Physics, British Literature in the medieval time period, and Algebra II. The Board discussed mathematical readiness for physics. Math preparations and review will take place during the first weeks of school. There are no changes to the Latin curriculum. There will be half a year of Philosophy and a half year of Economics. WR would like to see a half year course in Logic and Rhetoric. JR noted that the website needs to be updated to reflect the 9/10 curriculum.

7. Finance
    a. Treasurer's Report - TW reviewed the bank balances and significant activities.
    b. FY26 Audit Update - TW stated that a 30 day extension for the annual audit has been received, making it due at the end of September. RC discussed the requirement to file the Annual Performance and Accountability Report with NH DOE by the end of September. KR moved to approve RC and WR to sign, certify and submit the Annual Performance and Accountability Report to the NH Department of Education. JR seconded. 6-0, approved.
       JR moved to add Mr. Walter Reynolds and to remove Mr. Eric Peterson from all Citizen Bank accounts, effective immediately. KR seconded. 6-0, approved.
       JR moved to add Mr. Walter Reynolds and to remove Mr. Eric Peterson from all Primary Bank accounts, effective immediately. KR seconded. 6-0, approved.
       JR moved to add Mr. Walter Reynolds and to remove Mr. Eric Peterson from all St. Mary's Bank accounts, effective immediately. KR seconded. 6-0, approved.
8. Committee Reports
    a. Parent Council - KL reported that the Parent Council will meet next week and will have a focus on the Back to School Barbecue.
    b. Curriculum Committee - CL has nothing to report at this time.
    c. Fundraising Committee - RC will connect with WN.

   d. HR Committee
      i. Policy GCC - Paid Time Off and Leave, Reading 1 - KR move to adopt GCC, Paid Time Off and Leave with the policy to be in effect on August 12, 2026 without a 2nd reading due to timing. TW seconded. 6-0, approved.
   e. Facilities Committee - TW will review information regarding temporary external structures. Mrs. Moore reported that the floors in the multipurpose room will be replaced on August 20 and 21. The classroom door lock project is targeted for completion prior to the start of school. SPED services will be relocated to the former Guidance Office, allowing SCA to recapture use of the school library as a library space for all scholars.

9. Executive Director's Report
   a. Enrollment / Marketing - RC stated that enrollment is at 229 scholars, noting that the budget is based on 225 scholars. The Board discussed the Family/Academy Compact. TW moved to approve the 2026 Family/Academy Compact as amended. JR seconded. 6-0, approved.
   b. Grants / Fundraising
      i. The Boyce Foundation committed 2 additional years to their $25,000/yr pledge (to 2033) - RC shared that the Boyce Foundation has extended their annual pledges to 2033 (from 8 years to 10 years). The Board and community are deeply grateful for their continued support.
      ii. Acta Non Verba Foundation - Members of the Board and Administration will attend the Acta Non Verba Foundation meeting on September 12th.
      iii. Federal Title I and II, Parts A - The Board discussed these federal programs along with the associated administrative requirements. It was decided that SCA will not apply for SY26-27.
   c. Facilities *- likely to be Non-Public Session at end*
   d. Human Resources *- likely to be Non-Public Session at end*

10. New Business - Activities for the 250th Anniversary of America in 2026 - None.
11. Future Agenda - None.
12. Public Comment - None.
13. Next Scheduled Meeting: Tuesday, September 8 @ 6:00pm

A five-minute recess was taken before entering Non-Public Session.

14. Executive Directors Report - Human Resources - Non-Public Session
   a. Trustees and Invited Members in Attendance: Linda Allard, Robert Chase, Cindy Lyons, James Rae, Kate Riddell, Terence Waldron, Walt Reynolds
   b. Trustees not in attendance: Katelyn Marchessault, Simcha Weller
   c. RC moved to enter Non-Public Session pursuant to NH RSA 91-A:3II(b) The hiring of any person as a public employee. JR seconded. Roll call vote: TW/Yes, KR/Yes, RC/Yes, LA/Yes, CL/Yes, JR/Yes. 6-0, approved.
   d. The Board entered Non-Public Session at 8:15pm.
   e. The Board returned to Public Session at 9:23pm.
   f. The Board discussed the hiring and salary of public employees. KR moved to seal the minutes of this Non-Public Session because it is determined that

divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. TW seconded. Roll call vote: TW/Yes, KR/Yes, RC/Yes, LA/Yes, CL/Yes, JR/Yes. 6-0, approved.

15. Adjournment - CL moved to adjourn. LA seconded. 6-0, approved. The meeting adjourned at 9:24pm