PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School
Meeting of the Board of Trustees
Tuesday, 14 July 2026, 6:00PM
Seacoast Classical Academy
53 Carlton E Sockwell Way, Newton, NH 03858

Posted by 13 July 2026 on the door at 53 Carlton E Sockwell Way, Newton, NH

Trustees in Attendance: Linda Allard, Robert Chase, Cindy Lyons, Katelyn Marchessault, Jayme Rae, Kate Riddell, Terence Waldron, Simcha Weller
Members Appearing Before the Board: Eric Peterson / SCA Executive Director and Head of School, Walt Reynolds / SCA Assistant Head of School, Krystal LeBrun / SCA Parent Council President, Lynne Gosselin / School Nurse

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:03pm. The meeting will be presided over by the Executive Director, Eric Peterson until a Chairman of the Board is named.
2. Pledge of Allegiance & Mission Reading - EP led those in attendance in the Pledge of Allegiance and Mission Reading.
3. Public Comment - None.
4. General Correspondence - None.
5. Governance
    a. Election of Officers for SY2026-27 - EP opened the floor to elections of the Board Officers
        i. Chair - KR moved to appoint RC as Chairman of the Board for FY 2026/27. TW seconded. 8-0. Approved. RC presided over the meeting.
        ii. Vice-Chair / Secretary - CL moved to appoint LA as Vice-Chair/Secretary for FY 2026/27. JR seconded. 7-0-1. Approved.
        iii. Treasurer - CL moved to appoint TW as Treasurer for FY 2026/27. JR seconded. 8-0. Approved.
    b. Committees and Appointments
        i. Fundraising Committee & Chair - JR moved to appoint Will Nadeau Chair of the Fundraising Committee for FY 2026/27 with KM and Krystal LeBrun as members and to give the committee the ability to renew or appoint additional members. SW seconded. 8-0. Approved.
        ii. Curriculum Committee & Chair - KR moved to appoint CL Chair of the Curriculum Committee for FY 2026/27 with KR, SW, Nicole Carleton and

Walt Reynolds as members and to give the committee the ability to renew or appoint additional members. 8-0. Approved.

iii. Facilities Committee & Chair - JR moved to appoint TW Chair of the Facilities Committee for FY 2026/27 with JR and EP as members and to give the committee the ability to renew or appoint additional members. CL seconded. 8-0. Approved.

iv. Human Resources Committee & Chair - KR moved to appoint KM Chair of the HR Committee for FY 2026/27 with Kayla Moore as a member and to give the committee the ability to renew or appoint additional members. 8-0. Approved.

v. Parent Council - JR moved to approve the Officers of the Parent Council for FY 2026/27: President/Krystal LeBrun, Vice President/Emily Marks, Treasurer/Jennifer Bonito, Secretary/Katelyn Marchessault. KR seconded. 8-0. Approved.

The Board discussed the important role families play in supporting the school and advancing its mission through their time, treasure, and talent. The Board emphasized that each family's involvement is a valued part of building a strong school community and that there are many ways for families to contribute, based on their interests, availability, and individual circumstances. SCA will strongly encourage families to participate in school events, activities, and the broader community culture of the school. While participation is not mandatory, families will be invited and encouraged to find meaningful ways to engage and contribute to the life of the school.This expectation and invitation for family engagement will be incorporated into the Family Handbook and acknowledged by each family annually, as well as as part of the scholar enrollment and re-enrollment paperwork.

vi. Marketing and Enrollment Committee - The Board discussed the possible formation of a Marketing and Enrollment Committee. Given the close relationship between these activities and the school's day-to-day operations, the Board determined that the current operating structure will remain unchanged, with no separate committee formed at this time.

vii. Other - KR volunteered to look into potential updates to the charter and policies for review and consideration.

6. Minutes
   a. Public Meeting of 30 June 2026 - KR moved to approve the Public Meeting Minutes of 30 June 2026 as amended. JR seconded. 7-0-1. Approved
   b. Non-Public Session of 30 June 2026 - KR moved to approve the Non-Public Meeting Minutes of 20 June 2026 as written. 7-0-1
7. Head of School's Report - EP welcomed Mr. Walt Reynolds as the Assistant Head of School / Principal, expressing his excitement about having him join the team and his anticipation of working with him. He also welcomed Ms. Nicole Carleton as Director of Curriculum and Ms. Kayla Moore as Operations Manager. EP shared his gratitude for having this team working on behalf of the school. EP reported that an information

session was held the previous Monday. Several attendees were already seeking information about the 2027–28 school year, which he viewed as a positive indication that the school's mission and vision are being recognized beyond the immediate scholars. EP thanked KR, WR and his family, Lynne Gosselin, the Griffin family, and LA for volunteering at the SCA table during the Independence Festival in Exeter. It was a great afternoon in the community. KR did an excellent job coordinating the event for the school. EP outlined several priorities for the summer, including filling open positions, developing class schedules, planning and scheduling academic and operational training, and continuing work related to Core Virtues, school culture, and character cards. CL suggested that the administration speak with Tina at Treasure Valley regarding these initiatives. Additional summer projects include revising the Family and Staff Handbooks, refreshing the website, community information sessions, and increasing the school's focus on middle school enrollment and programming. The administration is also working on activities related to America 250, transportation, and school calendaring. The Board discussed holding a Back-to-School Night in the early fall to provide families with an overview of the scholar experience in the classroom and a broad introduction to the curriculum. It was suggested that more in-depth informational evenings focused specifically on Singapore Math and Literacy Essentials be offered separately. Finally, the Board discussed the possibility of adding an additional Parent/Teacher Conference opportunity later in the school year, potentially during the third quarter.

8. Finance
    a. Treasurer's Report - TW shared the treasurer's report and fund balances in all accounts (attached). RC shared that state adequacy funds for last year will be trued-up in early August and the first installment for the SY2026/27 will be made in early October.
    b. FY26 Audit Update - RC discussed the Audit status. Annual Board Questionnaires were sent by the audit staff to selected trustees. They should be completed and sent directly back to the sender at Nathan-Wechsler.
9. Committee Reports
    a. Parent Council - Krysal LeBrun shared that the group is in the process of transitioning responsibilities to the new Parent Council officers. The group has mapped out the events that it will sponsor and support during the coming year and will work with the administration on these events.
    b. Curriculum Committee - CL shared that an agenda for the next meeting is being developed to ensure curricular oversight. She would like to look at scholar data reports from the previous school year. The committee would like to see a process to introduce newly enrolled scholars to Literacy Essentials. She noted that Hillsdale provides numerous webinars and videos through its online K–12 Library that may be valuable resources for staff. Character cards and school culture will also remain areas of focus. Additionally, CL would like to explore the possibility of establishing a classroom ambassador program. Will Nadeau previously said that he would offer to train a color guard for the raising of the flag.

c. Fundraising Committee - No updates. The Board discussed the importance of having fundraising initiatives driven by the administration and the potential for incorporating larger fundraising events, such as a golf tournament and/or auction.
d. HR Committee - No updates.
e. Facilities Committee - TW stated that rubber dowels will be arriving shortly to complete the ADA walkway in the front play area. RC mentioned a review of the electrical bills for the main schoolhouse and modular buildings. LA inquired about the maintenance and repairs scheduled for the schoolhouse this summer, including cleaning, painting, and floor waxing.

10. Executive Director's Report
    a. Enrollment / Marketing - EP shared that enrollment for SY26-27 is currently at 232 scholars. He discussed the importance of intentional marketing efforts focused on the upper grades, particularly sixth grade and above. The Board continues to support offering middle school-focused informational sessions. WR noted the additional benefits of smaller class sizes in the upper grades, including greater opportunities for Socratic discussion and hands-on laboratory work. CL discussed the value of speaking with other Hillsdale schools that have had experiences similar to SCA during their early years of operation. She also suggested updating the informational session presentation. JR added that video testimonials from families and scholars could be particularly impactful, and KR offered her assistance with these efforts.
    b. Grants / Fundraising
        i. Vote to Accept $100,000 Grant from The JAKET Foundation - KR moved to accept the $100,000 Grant from The JAKET Foundation. JR seconded. 8-0. Approved.
        ii. Vote to Accept $25,000 Grant from The Boyce Foundation - KR moved to accept the $25,000 Grant from The Boyce Foundation. JR seconded. 8-0. Approved.
        iii. Acta Non Verba Foundation - The Board discussed the upcoming Acta Non Verba meeting scheduled for Sat Sept 12. Administration will prepare the necessary response documents for the next Board meeting so they can be reviewed and shared with Acta Non Verba in preparation for the meeting.
        iv. Title I Funding - Administration will work further on these documents and participation.
    c. Facilities - *likely to be Non-Public Session at end*
    d. Human Resources - *likely to be Non-Public Session at end*
11. New Business - None.
12. Future Agenda - KR asked administration for drafts for Teacher Evaluation Rubric and Process, a calendar with all planned testing dates for the upcoming academic year, proposed plan for the curriculum for the 9/10 combined cohort in advance of the next Board meeting. The Board discussed the need to establish clear criteria and a formal process for teacher evaluations. CL noted that Hillsdale provides several evaluation templates that offer detailed guidance on the instructional priorities and expectations for

each subject area. SW opened a discussion regarding the potential use of performance-based evaluations, including scholar outcomes such as CLT results, as one possible factor in determining merit-based compensation. CL shared that Cincinnati Classical Academy and another Hillsdale-affiliated school made a deliberate and sustained commitment to implementing Literacy Essentials during their early years of operation. As a result of this focused approach, both schools achieved exceptional student outcomes. The DIBELS testing organization subsequently contacted the schools after being impressed by their assessment results, which ranked among the highest in their respective states. LA recommended administration meet with Representative Litchfield, member of the Education Committee. The administration will set this up.

13. Public Comment - KL shared that she was encouraged by and supportive of the discussion regarding family volunteerism throughout the classroom and schoolhouse. She expressed her gratitude for the opportunities SCA provides for families and scholars.
14. Next Scheduled Meeting: Tuesday, August 11 @ 6:00pm.
15. Executive Directors Report - Human Resources - Non-Public Session
    a. Trustees in Attendance: Linda Allard, Robert Chase, Cindy Lyons, Katelyn Marchessault, Jayme Rae, Kate Riddell, Terence Waldron, Simcha Weller.
    b. RC moved to enter Non-Public Session pursuant to NH RSA 91-!:3,II(b) The hiring of any person as a public employee. JR seconded. Roll call vote: JR/Yes, LA/Yes, KM/Yes, RC/Yes, SW/Yes, KR/Yes, TW/Yes, CL/Yes. 8-0. Approved.
    c. The board entered into Non-Public Session at 7:34pm.
    d. The Board returned to Public Session at 8:03pm.
    e. KR moved to seal the minutes of this Non-Public Session because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. KM seconded. Roll call vote: JR/Yes, LA/Yes, KM/Yes, RC/Yes, SW/Yes, KR/Yes, TW/Yes, CL/Yes. 8-0. Approved.
    f. JR moved to authorized EP to hire for open positions until the next Board meeting on August 11, 2026. TW seconded. 8-0. Approved.
16. Adjournment - SW moved to adjourn. KR seconded. 8-0, approved. The meeting adjourned at 8:03pm.