PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School
Meeting of the Board of Trustees
Tuesday, 9 June 2026, 6:00pm
53 Carlton E Sockwell Way, Newton, NH 03858

Notice posted by 8 June 2026 on the door at 53 Carlton E Sockwell Way, Newton, NH and at https://seacoastclassical.org

Trustees in Attendance: Linda Allard, Robert Chase, Cindy Lyons, Katelyn Marchessault, William Nadeau, Kate Riddell, Terence Waldron, Simcha Weller
Members Appearing Before the Board: Eric Peterson / SCA Executive Director and Head of School

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:01pm.
2. Pledge of Allegiance & Mission Reading - RC led those in attendance in the Pledge of Allegiance. KR read the Mission Statement of the Academy.
3. Public Comment - None.
4. General Correspondence - RC noted there was one correspondence regarding Parent Trustee position and that will be discussed later in the meeting.
5. Minutes
    a. Public Meeting of 12 May 2026 - TW moved to approve the Public meeting minutes of 12 May 2026 as written. KM seconded. 8-0, approved.
    b. Non-Public Session of 12 May 2026 - RC will distribute these minutes for approval at the next meeting.
6. Head of School's Report - EP thanked the Board for its support over the past several months, as well as the administration and faculty for their dedication throughout the school year.
   He announced that Mrs. Carleton will be joining the leadership team as Academic Dean. As the school year concludes, faculty members have been asked to conduct a thorough review of their curricular materials, identifying what is currently available or needs restocking, resources needed to strengthen instruction, wishlist items, and areas where additional support may be beneficial. Teachers are evaluating opportunities to leverage resources available through the Hillsdale K–12 Library, including papers, podcasts, videos, and lesson materials.

The faculty is currently preparing their summer reading recommendations. EP recognized Mrs. Moore for her outstanding work organizing the 8th-grade field trip to Boston.
Over the summer, professional development plans will be finalized, along with classroom and space allocations throughout the building. Responsibilities for coordinating special education services will be shared between Mrs. Carleton and Ms. Goldstein.
EP discussed potential adjustments to the 2026–2027 academic calendar designed to ensure required instructional hours for scholars while maximizing professional development opportunities for faculty throughout the year. He plans to present proposed calendar changes to the Board at the July meeting.
Enrollment for the upcoming school year stands at 243 scholars, with waitlists established for Kindergarten, Grade 2, and Grade 5. An Information Session held last Thursday evening was well attended, with 11 families participating.
On behalf of the faculty and staff, EP expressed appreciation to the Parent Council and its many volunteers for organizing a successful Field Day. The school is looking forward to upcoming end-of-year events, including the 8th Grade Graduation Ceremony, Academic Recognition Awards, and Move-Up Day.

The Board discussed approving some of the proposed calendar changes so that they could be communicated to families sooner. *WN moved that the first day of school be September 1, 2026, with no school on September 4, 2026, and classes resuming on September 8, 2026. TW seconded the motion. The motion passed unanimously, 8–0.*

WN noted that, in the future, it would be beneficial to establish quantifiable academic metrics to better inform and support decisions regarding scholars who may be recommended for a repeat year. EP shared that the administration is currently engaged in evaluating curriculum effectiveness and student performance data to better understand academic outcomes and support. CL noted that the curriculum includes strong built-in assessments that could be shared with families throughout the year, helping to ensure that a scholar's academic progress and any concerns are communicated proactively rather than coming as a surprise. She added that assessment data could also provide the Board with greater visibility into curriculum effectiveness and student achievement. CL further shared that a three-day summer webinar offered by the Institute for Excellence in Writing (IEW) may be beneficial for faculty. She noted that the curriculum materials for composition, writing, vocabulary, and related subjects are new and that teachers in Grades 3 and above would particularly benefit from the training. Finally, CL recommended that the administration connect with other Hillsdale-affiliated schools to learn how they manage special education services and to identify potential best practices.

7. Finance
    a. Treasurer’s Report - TW stated that he had not yet received month-end financial reports from our accounting firm. He will provide the data at a later date.
    b. FY26 Audit and AUP Arrangement Letters - RC presented the engagement letters for the FY26 financial audit and AUP review. The Board discussed the

scope of each. TW agreed to speak with the auditor regarding the proposed AUP arrangement (only applies to 2 of 12 months) to determine if modifications to the engagement to reflect that would be appropriate.

8. Committee Reports
    a. Parent Council - Katelyn Marchessault, PC President, presented the Parent Council Annual Report which highlights that the council hosted 12 events, raised $12K, coordinated and supported 7 enrichment activities. Excerpts of impact statements from volunteers and scholars, included:
        i. *From the Back-to-School BBQ, Penny Wars, Book Fair, Teacher Appreciation, the Father-Daughter Dance, Mother-Son Night and everything in between… you make it all look effortless, even though I know how much happens behind the scenes.*
        So many families enjoy these events, but not everyone sees the planning, coordination, and energy it takes. I see it and appreciate it. Thank you for making our school community stronger, happier and filled with amazing memories for the kids. ~ Tina M, Parent
        ii. *I loved the Harvest Festival because I got to be a fun character and my class won the award! I loved all the after-school EA's because I got to have fun! I learned lots of new things. Like I learned how to play the cello and be better at mosaics. I also got to learn some good science, and I learned how to act in drama, I liked that the best. ~Madeline L., Scholar*

    KM thanked Nina Meola for her dedicated service as Parent Council Treasurer as she concludes her term in the role. She noted that elections for Parent Council Board positions will be held at the final meeting of the year on Tuesday, June 16, at 7:00 p.m. The Board also expressed its gratitude to Mrs. Meola and all Parent Council members for the countless hours, talents, and dedication they have contributed in support of the school community throughout the year.
    b. Curriculum Committee - CL stated there was nothing new to report and she will communicate with EP and NC to coordinate curriculum committee meetings for July and beyond.
    c. Fundraising Committee - WN stated the next meeting is next Tuesday, June 16th at 6:15pm. All are welcome.
    d. HR Committee - KR stated the committee will engage with administration regarding the PTO policy. .
    e. Facilities Committee - TW stated that there is no update.
9. Executive Director's Report
    a. Enrollment / Marketing - RC noted the strong attendance and interest generated by the recent Information Session and suggested scheduling several additional sessions every 2-3 weeks throughout the summer. He recommended promoting these events through local Facebook groups and encouraging current families to share information through word-of-mouth referrals. CL proposed the hosting of curriculum-focused information sessions that highlight specific aspects of the curriculum. KR indicated a willingness to assist with these presentations. KM recommended offering an information session specifically geared toward

prospective upper school families to showcase the opportunities and programs available in Grades 6–10.

b. Grants / Fundraising
    i. *Vote to Accept $100,000 Grant from SCEF - WN moved to accept the $100,000 grant from SCEF. KR seconded. 8-0, accepted.*
    ii. *Vote to Accept $100,000 Grant from the Lyons Family Foundation - WN moved to accept the $100,000 grant from the Lyons Family Foundation. KR seconded. 8-0, accepted.*

c. SY26-27 Budget Approval for Submission to NH DOE - The Board discussed the proposed 2026–2027 school year budget, noting that the estimated cost to educate a scholar at the Academy is approximately $12,700, while state funding is projected to provide $9,551 per scholar. The Board reviewed the resulting funding gap and emphasized the continued importance of fundraising efforts. KR moved to approve the SY26-27 Budget as written. KM seconded. 8-0, approved.

d. Facilities - *likely to be Non-Public Session at end*

e. Human Resources - *likely to be Non-Public Session at end*

10. Activities for the 250th Anniversary of America in 2026 - KR restated that SCA is a sponsor and exhibitor for the American Independence Festival on July 11, 2026 and the Pursuit of Happiness 5K.
11. Governance
    a. Terms expiring June 30 - The Board discussed the upcoming Board nominations, including the Parent Trustee position. RC invited the candidates seeking nomination as Parent Trustee to introduce themselves and share their backgrounds, experiences with Seacoast Classical Academy, and reasons for seeking the role. James Rae and Katelyn Marchessault addressed the Board and provided an overview of their qualifications, involvement with the Academy, and interest in serving as Parent Trustee. In addition to these two candidates, RC reminded the Board that Caitlin Eldridge had sent an email indicating interest and had been invited to provide additional information and/or appear at the Board meeting. *KR moved to nominate Katelyn Marchessault as a Parent Trustee for a one-year term effective July 1, 2026. WN seconded. 7-0-1, approved. KR moved to nominate Mr. James Rae as a Parent Trustee for a one-year term effective July 1, 2026. WN seconded. 8-0, approved.*
12. Future Agenda - None.
13. Public Comment - None.
14. Next Scheduled Meeting: Tuesday, July 14 @ 6:00pm
15. Executive Directors Report - Human Resources - Non-Public Session
    a. Trustees in Attendance: Linda Allard, Robert Chase, Cindy Lyons, Katelyn Marchessault, Kate Riddell, Terence Waldron, Simcha Weller. William Nadeau attended via phone.
    b. *RC moved to enter Non-Public Session pursuant to NH RSA 91-!:3,II(b) The hiring of any person as a public employee. KM seconded. Roll call vote: KM/Yes, LA/Yes, RC/Yes, TW/Yes, KR/Yes, CL/Yes, SW/Yes, WN/Yes. 8-0. Approved.*
    c. The board entered into Non-Public Session at 7:01pm.

d. The Board returned to Public Session at 8:09pm.
e. *KR moved to seal the minutes of this Non-Public Session because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. KM seconded. Roll call vote: KR/Yes, KM/Yes, TW/Yes, CL/Yes, LA/Yes, RC/Yes, SW/Yes, WN/Yes 8-0, approved.*
f. *KR moved to authorized EP to hire for open positions until the next Board meeting on July 14, 2026. KM seconded. Roll call vote, KR/Yes, KM/Yes, TW/Yes, CL/Yes, LA/Yes, RC/Yes, SW/Yes, WN/Yes. 8-0, approved.*

16. Adjournment - *SW moved to adjourn. KR seconded. Roll call vote, KR/Yes, KM/Yes, TW/Yes, CL/Yes, LA/Yes, RC/Yes, SW/Yes, WN/Yes. 8-0, approved.* The meeting adjourned at 8:10pm.