



PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School

Meeting of the Board of Trustees

Tuesday, 14 April 2026, 6:00pm

53 Carlton E Sockwell Way, Newton, NH 03858

Notice posted by 13 April on the door at 53 Carlton E Sockwell Way, Newton, NH

and at <https://seacoastclassical.org>

Trustees in Attendance: Linda Allard, Robert Chase, Katelyn Marchessault, William Nadeau, Kate Riddell

Trustees Attending Remotely: Cindy Lyons

Trustees Not in Attendance: Terence Waldron, Simcha Weller

Members Appearing Before the Board: Eric Peterson / SCA Executive Director and Head of School, Krystal LeBrun / SCA PC Vice President

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:04pm. Trustee CL participated remotely. No persons were present with CL. All votes will be by roll call.
2. Pledge of Allegiance & Mission Reading - RC led those in attendance in the Pledge of Allegiance. William Nadeau read the Mission Statement of the Academy.
3. Public Comment - None.
4. General Correspondence - None.
5. Minutes
 - a. Public Meeting of 10 March 2026 - WN moved to approve the Public Meeting minutes of 10 March 2026 as amended. KR seconded. Roll call vote: KM/Yes, LA/Yes, RC/Yes, WN/Yes, KR/Yes, CL/Yes. Approved 6-0.
 - b. Public Meeting of 17 March 2026 - WN moved to approve the Public Meeting minutes of 17 March 2026 as amended. KR seconded. Roll call vote: KM/Yes, LA/Yes, RC/Yes, WN/Yes, KR/Yes, CL/Yes. Approved 6-0.
 - c. Non-Public Session of 17 March 2026 - WN moved to approve the Non-Public Meeting of 17 March 2026 as written. KR seconded. Roll call vote: KM/Yes, LA/Yes, RC/Yes, WN/Yes, KR/Yes, CL/Yes. Approved 6-0.
6. Head of School's Report - EP reviewed the draft of the Daily Discipline Model discussed by faculty and staff during the recent Professional Development Day. With the spring season offering a natural opportunity to recalibrate, he encouraged faculty and staff to focus on three guiding principles: (1) prioritize scholars first, (2) communicate effectively with one another, and (3) always assume the best in each other.

Looking ahead, EP shared his hope to establish a regularly scheduled morning meeting for scholars, likely separated into cohorts that can fit into the multipurpose room, centered on Core Virtues and/or historically relevant content, such as themes connected to the 250th anniversary of America. CL noted that Core Virtues were approved by the Board as part of the Academy's curriculum, are widely used across schools, and provide meaningful opportunities for "teachable moments." Additionally, Character Cards, which could be introduced at the beginning of the school year, can serve as a consistent and positive form of daily reinforcement. EP expressed his support for the Character Cards and his interest in making use of them in the future.

7. Finance

- a. Treasurer's Report - TW was not able to attend the meeting and shared a summary of the balances and activity in the SCA accounts (attached). RC reported that the previous HEFA loan has been fully repaid and that the new HEFA loan has not yet been drawn upon. Blundell and SCA will continue to monitor cash flow closely and anticipate drawing on the HEFA loan by June or July.

8. Committee Reports

- a. Parent Council - KL/Parent Council Vice President, shared an update on Parent Council activities. The Mother/Son Game Night is scheduled for this coming weekend. All are welcome to attend and lend a hand. Upcoming events currently in the planning and preparation stages include the Daddy/Daughter Dance in May, the Talent Show in May, and Field Day and the Fun Run in June. The SCA Family Vendor Guide will be distributed in folders prior to April vacation. The Book Fair was a great success, with the Academy reaching its \$6,000 book sales goal and earning an additional \$2,500 in books for classroom teachers and the library. KM also noted that she will work with EP on the Academy's year-end family survey.
- b. Curriculum Committee - CL stated the committee will meet at the end April where the focus will be on assessments, Literacy Essentials, Singapore Math, Curriculum Pacing and Curriculum Pacing checklists.
- c. Fundraising Committee - WN stated that the Cigar Night was a great gathering raising \$1,400 plus additional pledges from some attendees.
- d. HR Committee - KR stated there is no update since the last meeting..
- e. Facilities Committee - TW was not in attendance. WN shared that three volunteers installed the ADA tiles in the North Playground last week. The project is nearly complete. EP shared that the carpet in the multipurpose room needs to be replaced this summer, costing around \$10,000 for which the Academy will fundraise.

9. Executive Director's Report

- a. Enrollment / Marketing - EP reviewed recent enrollment changes and noted that an Information Session will be held this Thursday, April 16. He expressed a desire for future sessions to include representation from administration and faculty, a Board member, family testimonials, and enrolled scholars who can share their SCA experience.

- b. Grants / Fundraising - SCA is pursuing two grant opportunities. The first is a \$10,000 grant from the CrossFit Foundation for physical education equipment. Additionally, SCEF has extended a grant application opportunity to SCA again this year.
 - c. SY26-27 Budget Process & Status - RC shared that he and EP have been working with the Operations Manager and Blundell Accounting to create the 2026 Budget.
 - d. Facilities - *likely to be Non-Public Session at end*
 - e. Human Resources - *likely to be Non-Public Session at end*
10. New Business - Activities for the 250th Anniversary of America in 2026 - The Board discussed regional plans for the semiquincentennial and explored events in which the Academy could participate. KR shared that SCA has reserved a table at the American Independence Festival in Exeter on July 11 and is planning to host an event on October 24 at the American Independence Center in Exeter.
11. Future Agenda - None.
12. Public Comment - None.
13. Next Scheduled Meeting: Tuesday, May 12 @ 6:00pm
RC thanked members of the public for attending, the Board will move into Non-Public Session.
14. Executive Director's Report - Human Resources - Non-Public Session
- a. Trustees in Attendance: Linda Allard, Robert Chase, Katelyn Marchessault, William Nadeau, Kate Riddell. Trustee attending remotely: Cindy Lyons. Trustees not in attendance: Terence Waldron, Simcha Weller.
 - b. RC moved to enter Non-Public Session pursuant to NH RSA 91-A:3,II(b) The hiring of any person as a public employee. KR seconded. Roll call vote: KM/Yes, LA/Yes, RC/Yes, WN/Yes, KR/Yes, CL/Yes. Approved 6-0.
 - c. The Board entered into the Non-Public Session at 7:12pm.
 - d. The Board returned to the Public Session at 7:54pm.
 - e. KR moved to seal the minutes of this Non-Public Session because it is determined that divulgence of this information likely would adversely affect the reputation of any person other than a member of this board. WN seconded. Roll call vote to seal the minutes: KM/Yes, LA/Yes, RC/Yes, WN/Yes, KR/Yes, CL/Yes. Approved 6-0.
15. Adjournment - KR moved to adjourn. KM seconded. Roll call vote: KM/Yes, LA/Yes, RC/Yes, WN/Yes, KR/Yes, CL/Yes. Approved 6-0. The meeting was adjourned at 7:55pm.