



## **PUBLIC MEETING MINUTES**

Seacoast Classical Academy Chartered Public School  
Meeting of the Board of Trustees  
Tuesday, 17 March 2026, 7:00PM  
Seacoast Classical Academy  
53 Carlton E Sockwell Way, Newton, NH 03858

Posted by 16 March 2026 on the door at 53 Carlton E Sockwell Way, Newton  
and at <https://seacoastclassical.org>

Trustees in Attendance: Linda Allard, Robert Chase, Cindy Lyons, Katelyn Marchessault, William Nadeau, Kate Riddell, Terence Waldron, Simcha Weller  
Members Appearing Before the Board: Eric Peterson / SCA Executive Director and Head of School, Stephen Palmer / SCA Middle School History teacher, Krystal LeBrun, Mandy Aureli.

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 7:07pm and welcomed Katelyn Marchessault as the newest member of Board, as a Parent Trustee.
2. Pledge of Allegiance & Mission Reading - RC led all in attendance in the Pledge of Allegiance and Eric Peterson read the Mission.
3. Public Comment - Stephen Palmer shared a letter he wrote to the Board expressing his support for adding 10th grade for the 2026–2027 academic year. He noted that he has spoken with all of the faculty members who would be affected, and they are also supportive of adding 10th grade and are willing to do whatever it takes to make it successful.

Krystal LeBrun shared that she has coordinated volunteers to assist in Mrs. Borisko's kindergarten classroom each day from 11:30 am to 1:00 pm each day through the end of the year. The volunteer will support teacher breaks and classroom centers.

Mandy Aureli expressed her hopes and prayers that the high school can continue and grow. She shared that what makes the SCA 9th grade program special is how different it is from other schools and that everyone who works here consistently keeps the scholars' best interests in mind. She added that she imagines her daughter graduating from SCA because the culture at other schools simply does not compare.

4. General Correspondence - None.
5. Minutes
  - a. Public Meeting of 10 March 2026 - Minutes for the March 10th meeting were mistakenly not provided in the Board packet and they will be included in next month's agenda to allow members the opportunity to review them.

## 6. Head of School's Report

- a. Faculty / Staff intro - None.
- b. Monthly Update - EP shared that the faculty and staff had a productive professional development day last Tuesday. The first half of the day focused on clarifying and strengthening daily discipline practices. The second half focused on curriculum, specifically Singapore Math. Dr. Kevin Mahoney worked with faculty and staff on strengthening math fact fluency and mental math strategies. Last Thursday, the Academy experienced a building lockdown due to a threat that was phoned into the Seacoast Learning Collaborative. As a result, all schools on the campus—Seacoast Learning Collaborative, Memorial School, and Seacoast Classical Academy—were placed on lockdown. EP asked faculty and staff to submit their impressions and feedback regarding the Academy's processes and procedures during the lockdown. He compiled these responses into an Early Action Report, which he will share with the Board of Trustees. Additionally, Dan Doyle, SAU 17 Safety and Facilities Manager, spoke with faculty and staff, sharing best practices for such situations and commending the SCA team for their response during the incident. DD also shared with EP that SAU 17 will be adopting the "I Love You Guys" Standard Response Protocol for school emergencies this summer. EP provided a brief overview of this program and expressed his desire for SCA to adopt it as well. He will share further information with the Board and will begin taking immediate steps to implement aspects of the protocol throughout the Academy.  
EP also shared that the Academy has developed a preliminary understanding of staffing needs for next year and has good prospects in the interviewing process. LA asked EP to review the Homework process as outlined in the Family Handbook and gather input from the teaching staff on how it might be amended to better support the academic needs of scholars and families.

## 7. Finance

- a. Treasurer's Report - TW shared the Treasurer's Report, noting that as of yesterday the Academy held \$451,176.20 across all accounts. Financial highlights for the month included the early arrival of state funding in March and the repayment of the \$200,000 HEFA loan. TW is also working to establish a Venmo account for the Academy, which will be connected to PayPal. Cash flow projections remain positive at this time. Later in the summer, the Academy may consider drawing on the HEFA loan again, and TW is also exploring the consolidation of several accounts.
- b. Federal Single-Year Audit (CSP over \$750,000/yr) - RC reviewed the Corrective Action Plan written as of March 16: Expenditure Approval, Payroll Records, Physical Inspection and Tracking of Assets and Procurement Policy. WN shared his experience with Asset Tracking and will work with the Academy to set up this process.  
KR moved to accept the Corrective Action Plan as written. WN seconded.  
Approved 8-0.

## 8. Committee Reports

- a. Parent Council - Katelyn Marchessault shared that the Book Fair will take place on Friday, Saturday and Sunday. Other events that are upcoming are: Mother/Son Game Night, Daddy/Daughter Dance, Field Day, Staff Appreciation, Talent Show at the end of May. Additionally, the Scholar Council addressed the Parent Council to inquire about establishing a bank account and obtaining startup funds.
  - b. Curriculum Committee - CL stated the committee will meet on Thursday at 3:30pm, some items on the agenda are helping struggling readers, Core Virtues, Classic Learning Test and summer training.
  - c. Fundraising Committee - WN state that he and KR attended a meeting of NH Alliance for Public Charter Schools meeting providing insightful fundraising takeaways: set up 1-2 major fundraisers each year, implement a full calendar, school supply box fundraiser. WN shared that an Online 50/50 raffle is not permitted in NH. They are working to have a Silent Auction at the Spring Concert, a future year Gala and the cigar night is next Friday.
  - d. HR Committee - KR shared that a Draft PTO policy is circulating with the committee.
  - e. Facilities Committee - TW shared that the Volunteer Day has been set for April 4th to install the playground ADA tiles.
9. Executive Director's Report
- a. Enrollment / Marketing - RC shared the enrollment report, noting that there are currently 195 scholars enrolled. For the 2026–2027 academic year, 235 scholars have accepted enrollment and 7 offers remain pending. Additional applications and offers continue to be processed daily based on available space. EP inquired about targeted Facebook marketing ads. RC shared past experiences with this approach, as well as prior marketing efforts through *Carriage Towne News*.
  - b. Grants / Fundraising - RC reported that the Academy has been awarded a \$45,000 Safe Grant. The Academy is working with A&B Lock, and based on the events of last week, a "Sole Source Justification" will be noted.
  - c. SY26-27 Budget Process & Status - RC, EP, LD, and Blundell Accounting are currently working through the financial projections and developing a draft budget.
  - d. Facilities - RC noted this topic will be addressed in a Non-Public Session.
  - e. Human Resources - RC noted this topic will be addressed in a Non-Public Session.
10. New Business - Activities for the 250th Anniversary of America in 2026 - CL recommended that this topic be placed on the agenda monthly. For the current year, she suggested highlighting elements from the curriculum outlined in the Program Guide that can be emphasized within each grade, and continuing the celebration into next fall with a broader group programming activity. KR shared discussions she has had with the American Independence Museum in Exeter regarding a potential cocktail event in conjunction with the Seacoast Classical Education Foundation, as well as possible audio and video productions with Mr. Hallet.
11. Future Agenda - None.
12. Public Comment - None.

13. Next Scheduled Meeting: Tuesday, April 14 @ 6:00pm.  
The Board took a recess at 8:34pm.  
The Board came back from recess at 8:39pm.
14. Executive Director's Report - Facilities - Non-Public Session
  - a. Trustees in Attendance: Linda Allard, Robert Chase, Cindy Lyons, Katelyn Marchessault, William Nadeau, Kate Riddell, Terence Waldron, Simcha Weller
  - b. RC moved to enter Non-Public Session pursuant to NH RSA 91-A:3,(II)(d) Consideration of the acquisition, sale or lease of real or personal property which if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. TW seconded. Roll call vote: TW/Yes, KM/Yes, LA/Yes, RC/Yes, WN/Yes, KR/Yes, SW/Yes, CL/Yes. Approved 8-0.
  - c. The Board entered into the Non-Public at 8:39pm.
  - d. The Board returned to Public Session at 10:15pm.
  - e. KR moved to seal the minutes of this Non-Public Session because it is determined that divulgence of this information likely would render the proposed action ineffective. TW seconded. Roll call vote to seal minutes: TW/Yes, KM/Yes, LA/Yes, RC/Yes, WN/Yes, KR/Yes, SW/Yes, CL/Yes. Approved 8-0.
15. Adjournment - LA moved to adjourn. KM seconded. Approved 8-0. The meeting adjourned at 10:15pm.