



PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School

Meeting of the Board of Trustees

Tuesday, 9 December 2025, 6:00pm

53 Carlton E Sockwell Way, Newton, NH 03858

Notice posted by 08 December 2025 on the door at 53 Carlton E Sockwell Way, Newton, NH
and at <https://seacoastclassical.org>

Trustees in Attendance: Linda Allard, Robert Chase, Michael Gendre, Cindy Lyons, William Nadeau, Kate Riddell, Simcha Weller

Trustees not in Attendance: Terence Waldron

Person Appearing Before the Board: Joe Patuleia - SCA Principal, Andrew Bray - SCA Latin Teacher, Nicole Castellano - SCA PE Teacher, Lynne Gosselin - SCA School Nurse, Krystal LeBrun - SCA Parent Council/VP, Stephen Palmer - SCA MS History Teacher

Special Note: LA, Vice Chair, presided over the meeting until RC arrived

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - LA called the meeting to order at 6:01pm
2. Pledge of Allegiance - WN lead the attendees in the Pledge of Allegiance.
3. Public Comment - None.
4. Principal's Report - Note: JP requested that the Principal's Report be moved earlier in the agenda to accommodate guests speakers. LA allowed this change.
JP introduced Mr. Andrew Bray, SCA K-9 Latin teacher. Mr. Bray shared his teaching background and his love for Latin. He discussed the textbooks used at each grade level and expressed his enjoyment teaching at the elementary level, which is new to him. He also shared his appreciation for working alongside colleagues who are united in their commitment to the same mission and goals. Mr. Patuleia introduced Ms. Nicole Castellano, SCA/PE teacher. Ms. Castellano shared her joy in teaching PE at SCA this year and her enthusiasm for the new PE curriculum, Iliad Athletics. She noted that scholars were initially tentative about the new curriculum and curious about the reduced focus on traditional PE "games". However, once scholars attained their physical benchmarks, they began to recognize their own physical improvements. Ms. Castellano has also observed increased confidence among the scholars. Currently, scholars are working on a gymnastics unit and creating routines. Mr. Patuleia next introduced Ms. Lynne Gosselin, the School Nurse. Ms. Gosselin shared her 26 years of experience as a nurse and expressed her affection for the scholars. She noted that she works closely with families when there is an illness, injury or a health-related concern. Principal Patuleia reviewed attendance and discipline incidents for the month of November and

shared the overall results of the fall administration of the McCall-Crabbs reading assessment for grades 3-8.

5. General Correspondence - None.

Note: RC arrived at 6:40PM and thereafter assumed responsibility for presiding over from LA, Vice Chair.

6. Minutes

- a. Public Meeting of 11 November 2025 - WN moved to approve the Public Meeting Minutes of 11 November 2025 as written. KR seconded. 7-0. Approved.
- b. Non-Public Meeting #1 of 11 November 2025 - WN moved to approve the Non-Public Meeting #1 Minutes of 11 November 2025 as written. KR seconded. 7-0. Approved.
- c. Non-Public Meeting #2 of 11 November 2025 - WN moved to approve the Non-Public Meeting #2 Minutes of 11 November 2025 as written. KR seconded. 7-0. Approved.

7. Principal's Report - Discussed earlier in the meeting.

8. Finance

- a. Treasurer's Report - RC presented the Treasurer's Report prepared by TW (not in attendance). The summary of bank account ending balances and notable activity are: Citizens Checking \$37,481.49, Primary Savings Bank Checking \$873,673.58 noting a State Adequacy receipt of \$582,441.43, repayment of the NH HEFA loan, deposit of a new NH HEFA loan and two payroll dates. Parent Council/Citizens \$4,179.19, Primary Savings Bank Money Market, \$10,027.28, St. Mary's Bank Money Market, \$179,590.30, receiving \$400.00 interest and the St. Mary's Bank Business \$5,010.21.
- b. Line of Credit Update - RC state they are working to complete the process for the Line of Credit.
- c. Payroll - RC shared that the Academy is moving to a new Payroll provided for January 1st.
- d. SAU17 Building Envelope and LED Lighting Project - The Board discussed an Energy Audit conducted by SAU17 with Siemens that recommended an LED conversion and Building Envelope improvements (insulation). The Board discussed a spreadsheet provided by SAU17. More information is needed in order to fully understand the projections.

9. Committee Reports

- a. Parent Council - KL addressed the Board requesting approval for a new Board Games Enrichment Activity to be led by Mr. Stephen Palmer. The Board discussed the activity with significant input from Mr. Palmer. WN moved to approve the Board Game Enrichment Activity for Grades 6-9. CL seconded. 5-1-1. Approved.

KL also shared that, at the Holiday Concert this week, Themed Gift Baskets created by each classroom will be raffled, Bake Sale items will be sold, and a Volunteer/Wish Tree will be available. Additionally, the Parent Council is considering a Cash Raffle with a 60/40 split in February. KL also shared very

positive feedback on the two dress-down days and a reminder of the upcoming LeBelle Lights fundraiser will take place this month.

- b. Curriculum Committee - CL shared that the Curriculum Committee will meet tomorrow, 10 December to review assessment data from CLT, SAS, McCall-Crabbs and to make recommendations for scholar assistance where needed. Literacy Essentials is the primary focus at the next meeting followed by Singapore Math at the next one after that.
 - c. Fundraising Committee - WN shared that Giving Tuesday resulted in \$1720.00 in donations and anticipated an additional \$750.00. There will be a Dining Dollars event at STREET in Exeter on January 16th. Diners must share with their waitstaff that they are with SCA. Other potential Dining Dollar venues were shared. A member of the Parent Council has identified an individual with Grant Writing expertise.
 - d. HR Committee - KR shared there are no updates for the HR Committee.
 - e. Facilities Committee - RC stated this will be taken up in Non-Public Session.
 - f. HoS Search Committee - RC stated this will be taken up in Non-Public Session.
 - g. Facilities Committee - RC stated this will be taken up in Non-Public Session.
10. Executive Director's Report
- a. Audits
 - i. NHED's Year 1 Program Audit (BoE mtg 11/19) - RC shared this Audit is completed and members of the Board attended a meeting with the NH DOE Board, held at the Birches Academy.
 - ii. Federal Single-Year Audit (CSP over \$750,000/yr) - RC stated this audit is in process.
 - b. Enrollment / Marketing - RC shared that enrollment has remained fairly flat. There have been some re-enrollments and un-enrollments.
 - c. Facilities - *likely to be Non-Public Session at end* - RC stated this will be taken up in Non-Public Session.
 - d. Grants / Fundraising - RC stated that the Academy has applied for a NH SAFE Grant to install interior locks on the classroom doors and, possibly, ID card-based classroom access.
 - e. Human Resources - *likely to be Non-Public Session at end* - RC stated this will be taken up in Non-Public Session.
11. New Business - Activities for the 250th Anniversary of America in 2026 - The Board discussed In-School and Community aspects of the Anniversary Celebration. A committee will be established at the next Board meeting.
12. Future Agenda - None.
13. Public Comment - None.
- The Board took a recess at 7:50PM.
- The Board came back from recess at 7:55PM.
14. Human Resources/Non-Public Session -
- a. Trustees in Attendance: Linda Allard, Robert Chase, Michael Gendre, Cindy Lyons, William Nadeau, Kate Riddell, Simcha Weller. Trustees Not in Attendance: Terence Waldron.

- b. RC moved to enter into Non-Public Session pursuant to NH RSA 91-A:3II(b), the hiring of any person as a public employee. Roll call vote to enter into Non-Public Session: SW/Yes, CL/Yes, KR/Yes, WN/Yes, MG/Yes RC/Yes, LA/Yes. 7-0. Approved.
- c. The Board entered into Non Public Session at 7:55PM.
- d. LA moved to come out of the Non-Public Session. WN seconded. Roll call vote: SW/Yes, CL/Yes, KR/Yes, WN/Yes, MG/Yes, RC/Yes, LA/Yes. 7-0. Approved
- e. The Board returned to Public session at 8:47PM.
- f. KR moved to seal the minutes of this Non-Public Session because it is determined that divulgence of this information likely would render a proposed action ineffective. MG seconded. Roll call vote: SW/Yes, CL/Yes, KR/Yes, WN/Yes, MG/Yes, RC/Yes, LA/Yes. 7-0. Approved.

Note: The Board postponed entering into a Facilities Non-Public Session.

- 15. Adjournment - SW moved to adjourn. RC seconded. 7-0. Approved. The meeting adjourned at 8:49PM.