PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School
Meeting of the Board of Trustees
Tuesday, 11 November 2025
Seacoast Classical Academy, 53 Carlton E Sockwell Way, Newton
Notice posted by 10 November 2025 on the door at 53 Carlton E Sockwell Way, Newton
and at https://seacoastclassical.org

Trustees in Attendance: Linda Allard, Robert Chase, Michael Gendre, Cindy Lyons, William Nadeau, Kate Riddell, Terence Waldron, Simcha Weller
Person Appearing Before the Board: Benjamin Brandon - SCA/Dir. of Curriculum & Instruction, Krystal LeBrun - SCA Parent Council/VP

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:00PM and asked those in attendance to introduce themselves.
2. Pledge of Allegiance - RC led attendees in the Pledge of Allegiance.
3. Public Comment - None.
4. General Correspondence - None
5. Minutes
    a. Public Meeting of 14 October 2025 - TW moved to approve the meeting minutes of 14 October 2025 as amended. KR seconded. 8-0. Approved.
    b. Non Public Meeting/1 of 14 October 2025 - TW moved to approve the Non Public Meeting Minutes/1 of 14 October 2025 as written. KR seconded. 8-0. Approved.
    c. Non Public Meeting/2 of 14 October 2025 - TW moved to approve the Non Public Meeting Minutes/2 of 14 October 2025 as written. KR seconded. 8-0. Approved.
6. Principal's Report - Benjamin Brandon delivered the Principal's Report as prepared by Principal Patuleia. He shared a review of Quarter 1. Class elections for Middle/High school have happened. The Harvest Festival was a great success. The CLT results will be sent home to families this Friday and families are reminded this is a starting point by which to measure progress. Report cards will also be sent out to families this week. Quarter 2 is under way and he expressed thanks to Major William Nadeau for being the Master of Ceremonies at the SCA Veterans Day Assembly and expressed his sincere gratitude to the Veterans and their families who were able to attend and share their experiences with our scholars. He expressed thanks to all those who have serviced our country. A Thanksgiving Day Program is being worked on by Mr. Patuleia in the spirit of this month's Core Virtue, Gratitude. He commended teachers for their work during the Tuesday and Thursday professional development staff meetings. The staff has been

utilizing the Hillsdale Library resources as well as Classical U. Classroom procedures and management have also been a focus. BB discussed the administration's focus on documenting discipline incidents, strengthening oversight and addressing behaviors, helping the entire school to grow.

7. Old Business
    a. Enrichment Activity Proposal - RC revisited the proposal from the last meeting for a Club America Enrichment Activity. He reviewed the restrictions on activism contained in the SCA Charter. RC will meet with the EA sponsors to discuss current and future options. TW moved to table the Club America Enrichment Activity proposed until such time that new information becomes available (from Hillsdale or CA). MG seconded. 8-0. Approved.
8. Finance
    a. Treasurer's Report - TW explained that since today was a bank holiday he was not able to speak with the banks to obtain current balances. He will send them to the Board as soon as possible.
    b. CSP Update - RC shared that the CSP funding has been fully utilized. The impending federal Single-Year Audit will be the last bit of business for this grant.
    c. Line of Credit Update - RC and TW shared that two representatives from St. Mary's Bank came to tour the schoolhouse as part of their evaluation for a potential line of credit. It appears that the bank will offer a line of credit at a better rate than we currently have.
    d. 2024 Taxes - RC confirmed that the Academy has filed extensions for the 2024 990 and NHCT-12.
    e. HEFA Loan - The HEFA working capital loan has been repaid on schedule. The Academy will draw on it again with the principal repayment due May 2026.
9. Committee Reports
    a. Parent Council - KL/Parent Council VP asked the Board to consider the Lego EA. The Board discussed the proposal, noting that any volunteers beyond BB would be required to complete a background check. They also clarified that any materials scholars brought to the activity would remain the responsibility of the scholar and the school would not be liable for items that are misplaced, lost or damaged. Due to space limitations, all materials would need to be disassembled and taken home at the end of each session. KR moved to approve the Lego EA amended with the Board discussion. WN seconded. 8-0. Approved.
    b. Curriculum Committee - CL reported that they are working on parent resources about the curriculum. The next meeting will be the week after Thanksgiving.
    c. Fundraising Committee - WN expressed that he has been asking for volunteers to solicit donations from local businesses. There will be a Giving Tuesday appeal. The Parent Council is working on the upcoming Basket Raffle at the holiday concert. He also expressed that he would like to engage someone from the community who has grant writing experience. Anyone with that experience should reach out to WN directly.
    d. HR Committee - KR shared that the HR Committee met on November 5th to look at changes and best practices as the school transitions from one payroll service

to another. Eventually the new service company will be able to offer Human Capital Management services.

e. Facilities Committee - TW received a final quote from the vendor for the playground ADA pathway mats. A local engineering firm will make a donation to cover the cost. Installation requires temperatures and will likely wait until spring. Board members referenced local companies that could assist with volunteer hours for the installation.

10. Executive Director's Report
    a. Audits
        i. NHED's Year 1 Program Audit (BoE mtg 11/19 2:30p) - RC shared the details and expectations of this meeting.
        ii. Federal Single-Year Audit (CSP over $750,000/yr) - Nathan Wechsler & Co will conduct this federally required audit.
    b. Enrollment / Marketing - RC shared there are nearly 200 scholars, although the budget assumed 242. The application window for the 2026-27 academic year has opened. The Board discussed a mid-year or mid-aged (scholar starting in a later grade) scholar onboarding process that is outlined by Hillsdale. The Board would welcome individuals with experience in marketing or admissions to assist.
    c. Facilities - In addition to the facilities discussion above, RC noted that there will be a Non-Public Session after public comment.
    d. Grants / Fundraising - As previously stated, the Board is seeking the help of any person who has grant writing experience.
    e. Human Resources - RC stated that the Board would go into Non-Public Session for HR.
11. New Business - None.
12. Future Agenda - Activities for the 250th Anniversary of America in 2026.
13. Public Comment - None.

    The Board took a recess at 6:58PM.

    The Board came back from the recess at 7:06PM.
14. Non Public Session #1 (Facilities)
    a. Trustee in Attendance: Linda Allard, Robert Chase, Michael Gendre, Cindy Lyons, William Nadeau, Kate Riddell, Terence Waldron, Simcha Weller.
    b. RC moved to enter into Non Public Session pursuant to NH RSA 91-A:3 II (d) consideration of the acquisition, sale, or lease of real or personal property which if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. MG seconded. Roll call vote to enter into Non Public Session: SW/Yes, CL/Yes, MG/Yes, TW/Yes, WN/Yes, KR/Yes, LA/Yes, RC/Yes. 8-0. Approved.
    c. The Board entered into Non Public Session at 7:07PM.
    d. TW move to come out of Non Public Session. KR seconded. Roll call vote to leave Non Public Session: SW/Yes, CL/Yes, MG/Yes, TW/Yes, WN/Yes, KR/Yes, LA/Yes, RC/Yes. 8-0. Approved.
    e. The Board returned to Public session at 7:55PM.

f. KR moved to seal the minutes of this Non Public Session because it is determined that divulgence of this information likely would render a proposed action ineffective. MG second. Roll call vote to seal the minutes: SW/Yes, CL/Yes, MG/Yes, TW/Yes, WN/Yes, KR/Yes, LA/Yes, RC/Yes. 8-0. Approved.

15. Non Public Session #2 (Human Resources)
    a. Trustee in Attendance: Linda Allard, Robert Chase, Michael Gendre, Cindy Lyons, William Nadeau, Kate Riddell, Terence Waldron, Simcha Weller.
    b. RC moved to enter into Non Public Session pursuant to NH RSA 91-A:3 II(c), matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of this board, unless such person requests an open meeting. KR seconded. Roll call vote to enter into Non Public Session: SW/Yes, CL/Yes, MG/Yes, TW/Yes, WN/Yes, KR/Yes, LA/Yes, RC/Yes. 8-0. Approved.
    c. The Board entered into Non Public Session at 7:56PM.
    d. TW moved to come out of Non Public Session. WN seconded. Roll call vote: SW/Yes, CL/Yes, MG/Yes, TW/Yes, WN/Yes, KR/Yes, LA/Yes, RC/Yes. 8-0. Approved.
    e. The Board returned to public session at 8:35PM.
    f. TW moved to seal the minutes of this Non Public Session because it is determined that divulgence of this information likely would adversely affect the reputation of any person other than a member of this board. WN seconded. Roll call vote to seal minutes: SW/Yes, CL/Yes, MG/Yes, TW/Yes, WN/Yes, KR/Yes, LA/Yes, RC/Yes. 8-0. Approved.
16. Adjournment: KR moved to adjourn. TW seconded. 8-0. Approved. The meeting adjourned at 8:39PM.