



PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School

Meeting of the Human Resource Committee

Wednesday, 5 November 2025, 11:30AM

Seacoast Classical Academy, 53 Carlton E Sockwell Way, Newton, NH

Notice posted by 4 November 2024 on the door of Seacoast Classical Academy

53 Carlton E Sockwell Way, Newton and and at <https://seacoastclassical.org>

Member in Attendance: Kate Riddell, Katelyn Marchessault, Linda Allard

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - KR called the meeting to order at 11: 36AM.
2. Public Comment - None.
3. Business
 - a. Payroll - Reviewed and discussed implementation plan and best practices for a new Payroll, Human Resources and Benefits partner, Trivantus. Ms. Davis joined the conversation at 11:54am to review the process.
1. Future Agenda - Employee onboarding and exit process, inclusive of an exit interview.
2. Public Comment - None.
3. Adjournment - KR moved to adjourn, KM seconded. 3-0. The meeting adjourned at 12:07PM.