PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School
Meeting of the Board of Trustees
Tuesday, 14 October 2025, 6:00pm
53 Carlton E Sockwell Way, Newton, NH 03858
Notice posted by 13 October 2025 on the door at 53 Carlton E Sockwell Way, Newton NH and at https://seacoastclassical.org

Trustees in Attendance: Linda Allard, Robert Chase, Michael Gendre, Cindy Lyons, William Nadeau, Kate Riddell, Terence Waldron
Trustees Not in Attendance: Simcha Weller
Person Appearing Before the Board: Joe Patuleia - Principal SCA, Grace Boyle - SCA/5th Grade Teacher, Ada Bianco - SCA/4th Grade Teacher, Heidi Ernst - SCA/Kindergarten Teacher, Benjamin Brandon - SCA/Dir of Curriculum & Instruction, Arlene Quaratiello - SCA/Middle and High School English Teacher, R. Malo - Scholar, N. Aureli - Scholar, G. Lagary - Scholar, Samantha Henrichon - Nathan Wechsler & Co., Elizabeth McLellan - Nathan Wechsler & Co., Krystal LeBrun - SCA Parent Council/VP, Lisa Cote, Ericka Rollins, Mike Cristiano.

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:01PM.
2. Public Comment - None.
3. Principal's Report - Due to a number of presenters the Principal's Report was moved up in the agenda. JP asked three teachers (Grace Boyle, Ada Bianco and Heidi Ernst) and Benjamin Brandon, Director of Curriculum and Instruction, to introduce themselves. Each shared their background, their motivation for teaching at Seacoast Classical Academy, and a meaningful moment from this school year that has moved them. Arlene Quaratiello, accompanied by three scholars, presented Club America. The Board discussed this Enrichment Activity and informed the presenters that it would be taken under consideration, with a resolution anticipated in the short term, ideally within a week. JP shared that daily attendance remains strong at 96%, and shared other metrics. He noted that a two-day Singapore Math teacher training took place last week and that the Teacher/Parent Conferences last Friday were well attended.
4. General Correspondence - None.
5. Minutes
    a. Public Meeting of 09 September 2025 - KR moved to approve the meeting minutes of 09 September 2025 with minor edits shared with the Secretary. TW seconded. 7-0. Approved.
6. Finance

a. Nathan Wechsler & Co Auditor's Report - Samantha Henrichon and Elizabeth McLellan of Nathan Wechsler & Co. presented the Audit Wrap-Up for June 30, 2025 (FY 2025). The regular audit was clean. TW moved to approve the FY 2025 Audit. KR seconded. 7-0. Audit approved. The Nathan Wechsler team will now move on to the separate Federal Single Year Audit required due to FY25's CSP Grant spend being more than $750k.
b. Treasurer's Report - TW reviewed the summary of bank account activity for the prior month, stated the September ending balances and any notable activity: Citizens Checking - $29.654.02; Citizens Checking (Parent Council) - $3,807.75; Primary Bank Checking - $618,538.37 (DOE deposit $624K/Adequacy Funds and disbursements of payroll (2x), rent and a/p); Primary Bank Money Market $10,019.05; St. Mary's Bank Money Market - $178,778.79; St. Mary's Bank Business Checking - $10.00. TW and RC will meet with St. Mary's Bank to discuss terms for a Line of Credit.
c. CSP Update - RC confirmed that the total of the CSP Grant has been spent as anticipated.
d. Line of Credit Authorization - RC shared upcoming conversations with St. Mary's Bank to extend SCA's banking relationship based on their strong customer service. MG moved to authorize TW and RC to be signatories on a Line of Credit with St. Mary's Bank, provided that the interest rate is the same, or better, than that of SCA's current LoC at Primary Bank. WN seconded. 7-0. Approved.

7. Committee Reports
    a. Parent Council - Krystal LeBrun requested a vote for the Enrichment Activity/Mosaics. KR moved to approve the Enrichment Activity/Mosaics. TW seconded. 7-0. Approved. KR noted that the PC Secretary officer position is open and that an open election will take place at the next PC meeting. KR shared that the Parent Council landing page on the Academy's site is under development.
    b. Curriculum Committee - CL reviewed the Updated Curriculum Committee Goals and Objectives for 2025. MG moved to approve the Updated Curriculum Committee Goals and Objectives for 2025 TW seconded. 7-0. Approved.
    c. Fundraising Committee - WN reported that a list of local restaurants has been compiled for fundraising partnerships. He is seeking help in reaching out to each. An invitation to help will be put in this week's Scroll. WN is continuing to research how SCA can become a scholarship granting organization.
    d. HR Committee - KR stated there are no updates.
    e. Facilities Committee - TW shared three projects: K Bathroom Dividers, ADA compliant pathways in the lower school playground and entry to the playground and Schoolhouse Steward opportunities for families. TW will place the order for the ADA mats in anticipation of the donation by an engineering firm and will seek volunteer help to clear woodchips and assemble the mats. Gratitude was expressed to the family who shared potted flowers and decorations.
8. Executive Director's Report
    a. Principal's Report - Completed earlier in the meeting.
    b. Audits

i. NHED's Year 1 Program Audit (site visit 10/14; BoE mtg 11/19) - RC shared that the site visit with NHED happened today and the next meeting is scheduled with the Board of Education on 11/19, to be held at The Birches School in Salem, NH.
ii. Federal Single-Year Audit (CSP over $750,000/yr) - RC shared that SCA spent $900+K in grant money and therefore a Single-Year Audit is required.

c. Enrollment / Marketing - RC shared that enrollment is at 201 scholars, the budget was for 240 and this difference will need to be made up through fundraising efforts. There were two recent SCA Information Sessions, one on a Thursday evening and one on a Saturday morning.
d. Facilities - RC stated improvements to classroom door locking mechanisms are under consideration. SCA is working with a local company on possible solutions. RC also shared that an energy audit with Siemens is underway, which may identify significant savings through LED lighting and fixture replacements. RC has requested details on the project cost and anticipated payback period. TW suggested exploring potential utility rebates as well.
e. Grants / Fundraising - Nothing new to report regarding Grants.
f. Human Resources - RC stated HR will be taken up in a Non-Public Session following Public Comment.

9. Business - None.
10. Policies
    a. GBDC - Volunteer Background Checks- First Reading - The Board reviewed and discussed GBDC, Volunteer Background Checks. WN moved to approve GBDC, Volunteer Background Check, as modified and to place the policy in effect without a second reading due to timing constraints. TW seconded. 7-0. Approved.
11. Future Agenda - None.
12. Public Comment - Lisa Cote, Ericka Rollins and Mike Cristiano presented a group statement on behalf of the three families entitled, "Parent Statement to the Board of Trustees." Lisa Cote spoke to items 1 and 4, and Erick Rollins to items 2 and 3 (see attached).
13. Human Resources/Non Public Session -
    a. Trustees in Attendance: Linda Allard, Robert Chase, Michael Gendre, Cindy Lyons, William Nadeau, Kate Riddell, Terence Waldron
    b. RC moved to enter into Non-Public Session pursuant to NH RSA 91-A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. WN seconded. Roll call vote to enter nonpublic session: TW/Yes, KR/Yes, CL/Yes, WN/Yes, MG/Yes, LA/Yes, RC/Yes. 7-0. Approved.
    c. The Board entered the nonpublic session at 8:10PM.
    d. RC moved to come out of the Non-Public Session. KR seconded. Roll call vote: TW/Yes, KR/Yes, CL/Yes, WN/Yes, MG/Yes, LA/Yes, RC/Yes. 7-0. Approved.

e. The Board returned to public session at 8:56PM.
f. KR moved to seal the minutes of this nonpublic session because it is determined that divulgence of this information likely would adversely affect the reputation of any person other than a member of this board. TW seconded. Roll call vote: TW/Yes, KR/Yes, CL/Yes, WN/Yes, MG/Yes, LA/Yes, RC/Yes. 7-0. Approved.
g. Trustees in Attendance: Linda Allard, Robert Chase, Michael Gendre, Cindy Lyons, William Nadeau, Kate Riddell, Terence Waldron
h. RC moved to enter into Non-Public Session pursuant to NH RSA 91-A:3 II(c) matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. KR seconded. Roll call vote to enter nonpublic session: TW/Yes, KR/Yes, CL/Yes, WN/Yes, MG/Yes, LA/Yes, RC/Yes. 7-0. Approved.
i. The Board entered the nonpublic session at 8:57PM.
j. WN moved to come out of the Non-Public Session. TW seconded. Roll call vote: TW/Yes, KR/Yes, CL/Yes, WN/Yes, MG/Yes, LA/Yes, RC/Yes. 7-0. Approved.
k. The Board returned to public session at 9:50PM.
l. MG moved to seal the minutes of this nonpublic session because it is determined that divulgence of this information likely would adversely affect the reputation of any person other than a member of this board. TW seconded. Roll call vote: TW/Yes, KR/Yes, CL/Yes, WN/Yes, MG/Yes, LA/Yes, RC/Yes. 7-0. Approved.

14. Adjournment - WN moved to adjourn. TW seconded. 7-0. Approved. The meeting adjourned at 9:51PM.