PUBLIC MEETING MINUTES

Seacoast Classical Academy Chartered Public School
Meeting of the Board of Trustees
Tuesday, 10 June 2025, 6:00PM
Seacoast Classical Academy, 53 Carlton E Sockwell Way, Newton, NH 03858
Notice posted by 9 June 2025 on the door at 53 Carlton E Sockwell Way, Newton NH
and at https://seacoastclassical.org

Trustees Present: Linda Allard, Robert Chase, Michael Gendre, Kate Riddell, Terence Waldron, Simcha Weller
Trustees Attending Remotely: Cindy Lyons
Trustees Not in Attendance: William Nadeau
Persons Appearing Before the Broad: Tim Galitski - SCA Executive Director, Joe Patuleia - SCA Interim Principal, Krystal LeBrun

Non-Public Session may be called at any time in accordance with RSA 91A:3 II.

1. Call to Order - RC called the meeting to order at 6:05PM. CL attending remotely, all votes will be by roll call.
2. Public Comment - None.
3. General Correspondence - None
4. Minutes
    a. Public Meeting of 13 May 2025 - KR moved to approve the public meeting minutes of 13 May 2025 as written. MG seconded. Roll call: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
    b. Non-public Session of 13 May 2025 - MG moved to approve the non-public minutes of 13 May 2025 as written. TW seconded. Roll call: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
    c. Public Meeting of 21 May 2025 - TW moved to approve the public meeting minutes of 21 May 2025 as written. MG seconded. Roll call: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
    d. Non-public Session of 21 May 2025 - KR moved to approve the non-public minutes of 21 May 2025 as written. TW seconded. Roll call: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
5. Finance
    a. Finance Report - RC reported the bank balances as of 10 June 2025: Primary Savings Bank checking 252,450.02, Primary Savings Bank money market $10,000.00, Citizens Bank checking (SCA) $4,366.05, Citizens Bank checking (Parent Council) $14,229.27. The HEFA loan was drawn down and accepted by

SCA on 2 June 2025. There are two pledges anticipated by the end of June: Jaket Foundation/$100K and Lyons Family/$100K. The NHDoE Adequacy Funds will be “trued up” this month and will be approximately $165K. TG reported that money was shifted from accounts to the Primary Bank checking account to ensure payroll. The HEFA funds are included in the Primary Saving Bank checking account total. TG shared a year end finance statement: The Academy is at 96% of full-year revenues, 89% of Operating Expenditures and 81% of Capital Expenditures. $103K to reach the revenue target. Revenues expected in June: $160K from NHED, $50K CSP, resulting in a $100K surplus. He restated anticipated pledges of 225K (Lyons Family, Jaket Foundation, Boyce Foundation, K. Bush). He acknowledged Cindy and Bill Lyons for supporting the professional development of Teachers, Director and Board. Seacoast Classical Education Foundation has provided a grant for the Principal/HoS search. TG stated that: 54% of Academy revenue comes from NHED, 32% CSP Grant and thank you SCEF founding team for establishing this grant. 5% comes from The Brook, thanking The Brook, Pat Abrami and Linda Allard. He shared appreciation to the Bauman Foundation, Katy and Steve Singlar, Matthew Lyons, ACTA Foundation and members of the Board (LA, RC, CL) for working with these donors. Board support from the Lyons Family, Waldron Engineering, M Gendre, Riddle/Sullivan/Danas Families. Thanks to the Parent Council and the Office Team for raising approximately $31K. As well as the many online donors and the entire Academy community.

b. CSP Update - TG reported the grant is $1.5M, $919K was spent in FY25 with $76K remaining. TG does not anticipate the Academy spending the remaining funds by 30 June and it is in the best interest of the Academy to keep this grant open until 30 September 2025. Remaining CSP funds are anticipated to be spent on the playground, books and supplies.
c. Vote to Accept SCEF Grant (FY2025) - KR moved to accept the SCEF Grant to be used solely for the fees for the retained search firm charged with finding a permanent Principal/Head of School. TW seconded. Roll call: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
d. Vote to Accept ACTA Matching Challenge Grant (FY26) - TG explained that ACTA Foundation and that SCA has been awarded a grant, a matching grant, and TG has discussed with ACTA using these funds for the further development of the playground. The grant must be claimed within one year of issue and is payable when the Board certifies that an equal match has been made. MG moved to accept the ACTA matching grant. TW seconded. Roll call: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
e. FY26 Budget - due to NHDoE by June 30 - The Board discussed the budget. CL shared information regarding the use of aids at other classical schools. TW moved to approve the FY26 Budget, with the most recent changes. KR seconded. Roll call vote: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, LA/Yes, CL/Yes. 7-0.

6. Committee Reports

a. Parent Council - KR shared that the 8th grade is presently on their field trip to Washington, DC. The Field Day and Fun Run will take place later in the week and the 8th grade graduation is next Monday. The Parent Council is requesting to have access to a school email address which they can attach their PC distribution list to, allowing ease and flexibility to communicate with families should there be last minute changes or needs of a PC event. TG explained that currently the office staff sends PC communication out via ALMA and that ALMA is a student information system and it is closely connected to the state. KR stated that what is currently in place is not working. TG will ask IT to set up an address for the PC President (PCPresident@seacoastclassical.org) and other officers, with no access to the file systems. KR also shared that PC would like to have a presence at the Academy's "Back-to-School Night" to communicate and organize with new families. PC would also like to inquire if the role of VP/Secretary could be divided into two separate roles/individuals. LA moved to revise the Parent Council officer role of Vice President to be two separate roles and individuals as Vice President and Secretary. TW seconded. Roll call vote: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, LA/Yes, CL/Yes. 7-0.
b. Curriculum Committee - Last meeting needed to be postponed.

7. Executive Director's Report
   a. Principal's Report - JP shared that 90% of scholars are in attendance each day and shared scholar internal assessment data. NH SAS testing was conducted in April and the Academy had a large number of "Opt-Outs," approximately 25-30%. KR shared that the Classical Learning Test (CLT) provides metrics as well as improvement data year over year. This is something the Academy could discuss with the NHDOE. JP discussed open teacher positions, leadership opportunities for teachers visiting Lionheart Classical Academy, 8th grade graduation and Hawaiian dress up day.
   b. Enrollment / Marketing - TG shared enrollment data: 159 scholars have re-enrolled, 60 new enrollments, 219 scholars enrolled for 2025/26, 35 total open spots in grades 7/8/9, 5 offers pending in K-6, and 61 scholars on the waitlist for grades K-6. Administration will ask for records transfer of new scholars after the last day of school. Families will have one week or less to make a decision on enrollment offers. LA mentioned looking at the physical classroom placement to best maximize enrollment, administration will look at this again. TG shared a most recent Family Engagement Event had 15 attendees and had 20 applications since. A Family Engagement Event is scheduled for tomorrow and has 11 attendees signed up. A back to school barbecue is scheduled for Saturday, September 6th with all fields on the campus reserved with the landlord.
   c. Facilities - TG reported the lead in the water remediation by the landlord is complete. The NH Department of Environmental Services advises not to test for lead for another month. TG took samples last Saturday and will not have results back by the end of school. Administration should run the system over the summer. The kindergarten bathroom stall walls and doors will be installed on June 17, after the scholars leave. The improvements to the playground would be

a two phase project. Phase 1, install a drywell and concrete slab. Phase 2 would apply more wood chips and put in an accessible path with mats, a rubber mat around the drywell and moveable basketball hoops. TW moved to authorize the Executive Director to spend $25K on Phase 1, drywall and concrete slab, of the playground development project. KR seconded. Roll call vote: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, LA/Yes, CL/Yes. 7-0.

d. Grants / Fundraising - ACTA and SCEF were previously discussed. Board discussed the need for the Administration to initiate the fundraising for the ACTA match as soon as possible. RC requested that the Executive Director redeem accrued points on the AMEX card for Home Depot gift cards and close out the card as soon as possible.
e. Human resources - The Board requested the Executive Director to share the resumes of the newly hired Guidance Counselor and School Nurse. The Board will enter a nonpublic session after the next four (4) items.

8. Business - None.
9. Policies - None.
10. Future Agenda -
    a. SAS reporting, messaging, opt-out
    b. Potential use of CLT as an assessment tool throughout the school year.
    c. Role of Instructional Aides
11. Public Comment - Krystal LeBrun expressed concerns with HR and this years turnover with the teaching staff. Understanding that HR issues are confidential she expressed the successes of her scholar in Spanish this year and felt it was a result of the teacher. She inquired if parents could be part of a teacher's yearly assessment.

NOTE: at 8:32PM the Board took a recess and Joe Patuleia left the meeting. The meeting resumed at 8:36PM.

12. Human Resources (resumed) -
    a. RC moved to enter into non-public session pursuant to RSA 91-A:3 II(b), the hiring of any person as a public employee. MG seconded. Roll call vote: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
    b. The Board entered into a non-public session at 8:36PM.
    c. KR moved to come out of the non-public session. MG seconded. Roll call vote: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
    d. The Board returned to public session at 9:16PM.
    e. The Board discussed the approval of the Executive Director to negotiate with a teacher and approved a payment to a staff member. RC moved to approve the Executive Director to negotiate with a teacher and approved a payment for a staff member. KR seconded. Roll call vote: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0.
13. Adjournment - LA moved to adjourn. SW seconded. Roll call vote: SW/Yes, MG/Yes, KR/Yes, TW/Yes, RC/Yes, CL/Yes, LA/Yes. 7-0. Meeting adjourned at 9:18PM.